

September 22, 2017

The Grant County Commission met at 8AM with Commissioners Buttke, Dummann, Stengel and Street. Commissioner Mach was absent. Vice-Chairman Buttke called the meeting to order. Motion by Stengel and seconded by Dummann to approve the minutes of the September 5, 2017 meeting with a correction to add that Commissioner Stengel joined the meeting at 9:45 am. Motion carried 4-0. Corrected minutes filed. Motion by Dummann and seconded by Stengel to approve the agenda as presented. Motion carried 4-0.

Members of the public present were Gary Meyer, Ronald Meyer, Dave Wollschlager, Tim Wollschlager, Doug Barlund, Craig Barlund, Earl Lundin, Joellen Heffron, Eugene Spiering, Mike McKernan and Ginny Tostenson with the Valley News Express.

Sheriff's fees for the month of August were \$7,349.80 with \$3,539.00 receipted into the County's General Fund. The Register of Deeds fees for the month of August were \$9,363.00. The Clerk of Courts fees for the month of August were \$14,012.08.

Drainage: Vice-Chairman Buttke adjourned the Board of Commissioners and convened the commission acting as the Drainage Board. The Drainage Administrator presented the following permits.
Permit DR2017-32 by David E Wollschlager, Owner for the NW1/4 Sub of 30-119-47 (Vernon Township). The request is to improve cropland. This is a cooperative project with the Blue Sky Colony permit #20. The drainage goes into a natural run. The adjoining landowner and the township board have given approval. No other comments were made. Motion by Street and seconded by Stengel to approve DR2017-32. Motion carried 4-0.

Permit DR2017-33 by Ronald Meyer, Owner for the SW1/4 of 33-118-48(Adams Township). The request is to improve cropland. The outlets are on the Jeanette Kruses' property with one outlet into the pasture and the other outlet into her tile drain. The NRCS letter of determination is on file. No other comments. Motion by Street and seconded by Stengel to approve DR2017-33. Motion carried 4-0.

Permit DR2017-34 by Tim Wollschlager, Owner for the NE1/4 except Lots 1&2 Wollschlager Sub of 33-119-47 (Vernon Township). The request, if granted, would improve cropland. The NRCS letter is on file. The tile does outlet into a natural run. Approval from the adjoining landowner and the township supervisors have been received.

No other comments. Motion by Street and seconded by Stengel to approve DR2017-34 as presented. Motion carried 4-0.

Permit DR2017-35 by Doug Barlund, Owner for the NE1/4 of 18-119-48 (Vernon Township). No adjoining landowner signature needed as the outlets are on his own land. This is a cooperative project with Eric Anderson for the water exiting into the natural run. Motion by Street and seconded by Dummann to approve DR 2017-35 as present. Motion carried 4-0.

Eugene Spiering asked if the permit for David Wollschlager would add more water going into the two pumps he has installed on his property. He questioned who would be responsible for the additional costs of pumping the water from his land. David Wollschlager explained his project that was approved today has the water going north and would not be adding any additional water to Eugene's installed pumps. Eugene stated he is fine with the tiling project as long as the project did not add water to his pumps.

Vice-Chairman Buttke adjourned the Drainage Board and reconvened the Board of Commissioners. This concluded the business for the drainage board.

Highway: Supt Schultz reported Mazeppa Twp Supervisor Al Heuer had contacted Commissioner Dummann to discussed replacing a bridge on the east side of the township, the section line road shared with the connecting township of Twin Brooks. The road is considered minimum maintenance and has a steep drop of 8 to 10 feet. Water has flowed over the road numerous times over the past years which requires the area to be back filled. The current culvert is sized at 30 inches and the request is to increase the culvert size as the upstream and downstream culverts are both sized at 48 inches. Mike McKernan, spoke on his behalf, not as a Twin Brooks Township Officer, stated he agreed with going with a larger sized culvert. Motion by Dummann and seconded by Stengel to approve the replacement of the current culvert with a culvert that has a maximum diameter of 42" provided the Supervisors of Mazeppa and Twin Brooks Twp agree upon the culvert diameter. Motion carried 4-0. **Personnel:** Motion by Stengel and seconded by Dummann to approve the hiring of Roy Nielsen at \$16.40 per hour effective September 18 as a temporary highway employee. Motion carried 4-0.

BIDS FOR FUEL

DATE	BIDDER	ETHANOL	DIESEL #1	DIESEL #2
08/01	UPI	2.075	1.90	
	Cenex	2.12	1.90	

UPI was the low bidder for Ethanol at 2.075 and was awarded the bid for Diesel 1 for 1.90.

08/14	UPI	No Bid
	Cenex	1.95

Cenex was the only bidder for Diesel 2 at 1.95.

08/24	UPI	1.945
	Cenex	1.95

UPI was the low bidder for Diesel 1 at 1.945.

08/28	UPI	2.08
	Cenex	2.12

UPI was the low bidder for Ethanol at 2.08.

Travel: Motion by Stengel and seconded by Street to approve travel expenses for Sheryl Ward to attend the annual EM Conference in Deadwood. Motion carried 4-0.

Cash Transfers: Motion by Dummann and seconded by Stengel to approve the cash transfers as per the 2017 budget. Motion carried 4-0.

FROM	TO	AMOUNT
101 General	201 Highway Fund	500,000
101 General	226 EM Fund	42,265

Off Site Backup: Motion by Dummann and seconded by Stengel to rescind the motion approved on September 5, 2017 for a contract with Marco for offsite backup of the courthouse servers with a monthly contract of \$349 per month as the company wanted to revise the contract after being approved. Motion carried 4-0.

Consent Agenda: Motion by Stengel and seconded by Dummann to approve the consent agenda. Motion carried 4-0.

1. Approve plat:

2017-27

RESOLUTION

BE IT RESOLVED by the Board of County Commissioners of Grant County, South Dakota, that the plat entitled: "Lot 1, Bohn Farm Addition, in the Southeast Quarter of Section 36, Township 119 North, Range 50 west of the 5th P.M., Grant County, South Dakota", which has been submitted for examination pursuant to law, and it appearing that all taxes and special assessments have been paid and that such plat and the survey thereof have been made and executed according to law, the plat is hereby approved, and the County Auditor is hereby authorized and directed to endorse on such plat a copy of this Resolution and certify the same. Dated this 22nd day of September, 2017.

Marty Buttke, Vice-Chairman
Board of County Commissioners
Grant, County, South Dakota

ATTEST:

Karen M, Layher
County Auditor, Grant County, South Dakota

2. Approve signing of the rental contract with Microfilm Imaging System for upgraded equipment in Register of Deeds office for total of \$282.00 per month
3. Approve lease agreement with State of South Dakota for office space for the Ag department for \$120 per month effective October 1, 2017
4. Approve repair contract with G&R Controls for new controller unit for heating in detention center for \$7278.00
5. Approve renewal agreement for ARC View contract licenses for \$1000 for one year

5 Year Highway Plan: The two changes to the highway 5 year plan presented to the Commission are due to the tuck-pointing project for the highway shop being completed in 2017 and the change in health insurance projected increase of 15% being reduced to a 3% increase. There were not any other comments. Motion by Stengel and seconded by Street to approve the reductions of 45,220 for tuck-pointing and 19,370 for health insurance to the 5 year highway plan. Motion carried 4-0. Motion by Dummann and seconded by Street to adopt the following resolution. Motion carried 4-0. Resolution adopted.

Grant County Resolution of Adoption

RESOLUTION 2017-28

A RESOLUTION ADOPTING THE GRANT COUNTY FIVE-YEAR HIGHWAY AND
BRIDGE IMPROVEMENT PLAN

WHEREAS, the South Dakota Department of Transportation Local Bridge and Improvement Grant Fund requires that in order to be eligible to apply for Bridge Improvement Grant funds, Counties are required to develop a five-year Highway and Bridge Improvement Plan, hereinafter referred to as Plan; and

WHEREAS, Grant County has utilized the South Dakota Department of Transportation, County Staff, the First District Association of Local Governments, Townships, and the general public in developing the various components of the Plan; and

WHEREAS, the Plan includes maps and lists identifying an inventory of highways and bridges, project needs, and revenue sources; and

WHEREAS, Grant County held a public meeting on September 5, 2017 to solicit input into the Plan, and the citizens who attended expressed an interest in the Plan; and

WHEREAS, the County will be able to use the Plan as a tool to budget for transportation enhancements and better coordinate transportation issues with other entities;

NOW, THEREFORE, BE IT RESOLVED BY THE GRANT COUNTY BOARD OF COUNTY COMMISSIONERS THAT THE GRANT COUNTY FIVE-YEAR HIGHWAY AND

BRIDGE IMPROVEMENT PLAN IS HEREBY ADOPTED AND IS RECOGNIZED AS THE HIGHWAY AND BRIDGE IMPROVEMENT PLAN FOR GRANT COUNTY.

Dated at Milbank, South Dakota this 22nd day of September, 2017.

ATTEST: Karen M. Layher
Grant County Auditor

Marty Buttke
Grant County Commissioner Vice-Chairman

2018 Budget: Auditor Layher presented the revisions to the Provisional Budget for the Commission's consideration. The Wellmark health insurance renewal for 2018 has a 2.37% increase. The provisional budget was completed with a 15% increase for health insurance. For the final budget the personnel cost for health insurance was reduced from 15% to 3%. The other two changes for the final budget were for the purchase of election equipment and a contract with First District for Zoning. Motion by Dummann and seconded by Buttke to approve the following list of revisions to the Provisional Budget for the 2018 final budget. Motion carried 4-0.

FINAL CHANGES FOR 2018 BUDGET ADOPTION

GENERAL FUND

REVENUE

CASH APPLIED	(48,473)
PROPERTY TAXES	33,197

EXPENSE

COMMISSION	HEALTH INS	(5,960)
ELECTIONS	HEALTH INS	(417)
MISC EQUIP		74,850
AUDITOR	HEALTH INS	(5,543)
TREASURER	HEALTH INS	(4,850)
STATES ATTORNEY	HEALTH INS	(2,384)
GOVT BUILDING	HEALTH INS	(1,192)
DOE	HEALTH INS	(2,384)
ROD	HEALTH INS	(2,384)
SHERIFF	HEALTH INS	(5,960)
JAIL	HEALTH INS	(5,626)
NURSE	HEALTH INS	(1,192)
LIBRARY	HEALTH INS	(3,576)
EXTENSION	HEALTH INS	(1,192)
WEED	HEALTH INS	(1,192)
P&Z	HEALTH INS	(1,192)
	PROF SERVICES	21,500
OPERATING TRANSFERS		(65,818)

TOTAL EXPENSE	(14,512)
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TOTAL GENERAL FUND

HIGHWAY		
REVENUE		
OPERATING TRANSFERS IN	(64,590)	
EXPENSE		
HEALTH INS	(19,370)	
CONTRACTED PROJECTS	(45,220)	
TOTAL EXPENSE	(64,590)	
EMERGENCY MANAGEMENT		
REVENUE		
OPERATING TRANSFERS IN		(894)
EXPENSE		
HEALTH INS	(894)	
TOTAL EXPENSE	(894)	
24/7		
REVENUE		
OPERATING TRANSFERS IN		(334)
EXPENSE		
HEALTH INS	(334)	
TOTAL EXPENSE	(334)	

NOTES: GENERAL FUND HAS TO HAVE 5% MORE REVENUE THAN EXPENSE (CASH APPLIED). NOTE DEPT 524 MOVED TO 523 PER LEGISLATIVE AUDIT REQUEST.

Motion by Stengel and seconded by Dummann to adopt the following resolution to establish the tax call and levy. Motion carried 4-0. Resolution adopted.

2017-29

ANNUAL BUDGET FOR GRANT COUNTY, SD
For the year January 1, 2018 to December 31, 2018

ADOPTION OF ANNUAL BUDGET FOR
GRANT COUNTY, SOUTH DAKOTA

Whereas (7-21-5 thru 13)SDCL, provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the county and all its institutions and agencies for such fiscal year and, Whereas, the Board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and Whereas, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, eliminations and additions have been made thereto.

NOW THEREFORE BE IT RESOLVED, that such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, SHALL BE APPROVED AND ADOPTED AS THE ANNUAL BUDGET OF THE APPROPRIATION AND EXPENDITURES FOR Grant County, South Dakota and all its institutions and agencies for calendar year beginning January 1, 2018 and ending December 31, 2018 and the same is hereby approved and adopted by the Board of County Commissioners of Grant County, South Dakota this 22nd day of September, 2017. The Annual Budget so adopted is available for public inspection during normal business hours at the office of county auditor Grant County, South Dakota. The accompanying taxes are levied by Grant County for the year January 1, 2018 through December 31, 2018.

BOARD OF COUNTY COMMISSIONERS OF Grant, County, South Dakota.

Marty Buttke, Vice-Chairman
 Doug Stengel, Commission
 William Street, Commission
 Paul Dummann, Commissioner

ATTEST:

Karen M. Layher
 County Auditor

COUNTY TAX LEVIES	DOLLARS	\$'s/1000
GENERAL COUNTY PURPOSES	\$4,120,300	\$3.818
LIMITED AND UNLIMITED	\$4,120,300	\$3.818
TOTAL TAXES LEVIED BY COUNTY	\$4,120,300	\$3.818

Sheriff: Kevin Owen presented the following statistics for the month of August for the Detention Center were: Average Daily inmate population 4.12; Number of bookings 22; Work release money collected \$195.00; 24/7 Preliminary Breath Test (PBT) fees collected \$453.00; SCRAM (alcohol detecting bracelet) fees collected \$332.00; 24/7 PBT participants 6; SCRAM (Sobriety Program) participants 2; Calls for Service (does not include walk-in traffic) 402; Accidents investigated 3; Civil papers served 124; Cumulative miles traveled 6,495; 911 calls responded to (including Milbank) 89. **Personnel:** Motion by Stengel and seconded by Dummann to approve the hiring of Kayla Coomes at \$13.85 per hour as a part-time dispatcher effective September 4. Motion carried 4-0.

Unfinished Business: None.

New Business: Commissioner Buttke reported he had met with the construction manager from Gray Construction to inspect the shelter structure due to water

leaking into the building on the north wall. The blocks will be sealed with tar to stop the leaking and dirt will be sloped to help with draining water away from the building.

Correspondence: The 2016 YE financial report for the Milbank Housing and Redeveloping Commission was received.

Claims: Motion by Stengel and seconded by Dummann to approve the claims as presented. Motion carried 4-0. A-OX WELDING, supplies 41.29; AARON MEISTER, repair 100.00; AVERA –MILBANK HOSPITAL, BLAB 404.00; BANNER ASSOCIATES, prof service 7,819.00; BENCO, supplies 26.64; BERENS, supplies 360.99; BIEN PHARMACY, prisoner care 6.30; BIERSCHBACH EQUIPMENT, parts 1,574.10; BUREAU OF INFO & TELE, internet & email 512.00; BUTLER, oil 170.91; CENTURYLINK, phone 588.01; CITY OF WATERTOWN, 911 surcharge 6,653.65; COLEPAPERS, supplies 173.00; CONSOLIDATED READY MIX, hwy projects 280.80; MILBANK GLASS & MORE, window repair 621.83; CRAIG DEBOER, car wash usage 7.56; KELLY KUTTERS, mowing 425.00; DELORIS J RUFER, rent 100.00; EMERY PRATT CO, books 50.44; FISHER SAND & GRAVEL, riprap 2,265.90; FOOD-N-FUEL, prisoner meals 988.89; GRAJCZYK LAW, ct appt atty 94.00; GRANT CO SHERIFF, postage 3.16; GRANT CO REVIEW, publishing 327.75; HARTMAN'S, prisoner meals & supplies 776.50; INGRAM, books 742.51; INTER-LAKES COMM ACTION, worker 2,104.92; ITC, 911 transport 1,614.44; LARRY'S REFRIGERATION, prof service 1,984.12; LEWIS & CLARK BEHAVIORAL HEALTH, prof service 160.00; LEWIS FAMILY DRUG, prisoner care 143.95; LINCOLN CO AUDITOR, prof service 18.80; MICROMARKETING, DVD 9.97; MID-CONTINENTAL RESTORATION, prof service 45,220.00; MIDCONTINENT, internet 90.53; NELSON LAW OFFICE, Sept contract 3,854.25; NEWMAN SIGNS, signs 139.22; NEXGEN, door 354.04; NORTHWESTERN ENERGY, nat gas 10.00; NOVAK SANITARY SERVICE, shredding 125.60; O'CONNOR CO, maintenance 860.46; OTTER TAIL POWER, electricity 3,911.39; PCMG, computer supplies 94.97; QUICK PRO LUBE, oil change 42.51; RC TECHNOLOGIES, 911 transport & tower rent 95.96; REED ELSEVIER, prof services 700.00; RELIANCE, phone cards 500.00; RUNNINGS, supplies 270.92; SD DEPT OF REVENUE, regis 941.61; SEEHAFFER HARDWARE, supplies 264.29; ST WILLIAMS, inmate laundry 259.20; STAR LAUNDRY, prof service 33.36; STERN OIL CO, oil 2,073.14; STURDEVANTS – MILBANK, parts 58.33; SUMNER DIESEL, parts 5.04; TWIN VALLEY TIRE, tires 3,461.92; UNZEN MOTORS, oil chg 69.02; UPI PETROLEUM, diesel fuel 4,553.59; US HOTEL ACS VENTURES, room 91.95; VALLEY OFFICE, supplies 426.94; VERIZON WIRELESS, hot spot 38.52; WHETSTONE HOME

CTR, supplies 290.55; WHETSTONE VALLEY ELECTRIC, electricity 752.09; WICK COMMUNICATIONS, subscription 192.50; WITTROCK & SON, garbage service 335.00; XEROX, copier rent 755.69; YANKTON CO TREASURER, prof service 118.75; ZEM'S FRESH STARTS, jury supplies 11.98. TOTAL: \$102,153.75.

SD ATTY GENERAL, 24/7 PART FEE & SCRAM 302.00; SDACO, ROD MODERIZATION FEE 308.00; TOTAL: \$610.00.

It is the policy of Grant County, South Dakota, not to discriminate against the handicapped in employment or the provision of service.

The next scheduled meeting dates will October 3 and 17, 2017 at 8 AM. Motion by Stengel and seconded by Dummann to adjourn the meeting. Motion carried 4-0. Meeting adjourned.

Karen M. Layher, Grant County Auditor

Marty Buttke, Vice-Chairman, Grant County Comm.